



INFocus COURSEWARE

# MYOB AccountRight v19

## Starting A New Company



WATSONIA PUBLISHING

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### ❖ General Description

**MYOB AccountRight v19 - Starting A New Company** aims to provide you with the skills and knowledge needed to set up a new company in MYOB AccountRight v19. This includes creating a new data file, customising a chart of accounts, entering customer and supplier details, and entering historical balances.

### ❖ Learning Outcomes

At the completion of this course you should be able to:

- navigate a **MYOB AccountRight** data file and extract some useful company information
- create a new company file for use in **AccountRight**
- modify an existing chart of accounts to suit your business needs
- work with opening balances
- work with historical balances
- make changes to customer and supplier details in the card file
- create an inventory in **AccountRight** of items for sale

### ❖ Prerequisites

**MYOB AccountRight v19 - Starting A New Company** assumes no knowledge of MYOB AccountRight v19. However, it would be beneficial to have a general understanding of personal computers and the Windows operating system environment.

### ❖ Topic Sheets

83 topics

### ❖ Methodology

The InFocus series of publications have been written with one topic per page. Topic sheets either contain relevant reference information, or detailed step-by-step instructions designed on a real-world case study scenario. Publications can be used for instructor-led training, self-paced learning, or a combination of the two.

### ❖ Formats Available

A4 Black and White, A5 Black and White (quantity order only), A5 Full Colour (quantity order only), Electronic Licence

### ❖ Companion Products

There are a number of complementary titles in the same series as this publication. Information about other relevant publications can be found on our website at [www.watsoniapublishing.com](http://www.watsoniapublishing.com).

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Product Information



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