



#### ❖ General Description

The skills and knowledge acquired in Microsoft Edge are sufficient to be able to use and browse the internet using the Microsoft Edge browser.

#### ❖ Learning Outcomes

At the completion of this course you should be able to:

- understand some of the theoretical aspects of the internet
- use **Microsoft Edge** to access the internet, search for and locate information
- navigate web pages
- understand and conduct effective searches of the internet
- create and use favourites and the **Favourites** bar
- understand and work with web notes
- print all or part of a web page
- download and use information from the internet
- use the internet with a good awareness of security issues
- conduct an online transaction
- add and work with **Edge** extensions

#### ❖ Prerequisites

Microsoft Edge assumes little or no knowledge of the software. However, it would be beneficial to have a general understanding of personal computers and the Windows operating system environment.

#### ❖ Topic Sheets

106 topics

#### ❖ Methodology

The InFocus series of publications have been written with one topic per page. Topic sheets either contain relevant reference information, or detailed step-by-step instructions designed on a real-world case study scenario. Publications can be used for instructor-led training, self-paced learning, or a combination of the two.

#### ❖ Formats Available

A4 Black and White, A5 Black and White (quantity order only), A5 Full Colour (quantity order only), Electronic Licence

#### ❖ Companion Products

There are a number of complementary titles in the same series as this publication. Information about other relevant publications can be found on our website at [www.watsoniapublishing.com](http://www.watsoniapublishing.com).

*This information sheet was produced on Wednesday, February 08, 2017 and was accurate at the time of printing. Watsonia Publishing reserves its right to alter the content of the above courseware without notice.*





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- The Internet and the World Wide Web
- How the Internet Began
- Connection Requirements
- Understanding Web Browsers
- Understanding Search Engines
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- Key Terms and Internet Jargon
- Cookies and Caches

### Microsoft Edge Basics

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- The What's New and Tips Screen
- The Microsoft Edge Screen
- Working With the Hub
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- Going to a Specific URL
- Reading View
- Controlling the Browser Window Size
- Activating a Hyperlink
- Activating an Image Link
- Closing Microsoft Edge

### Navigating Web Pages

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