



Watsonia Publishing Price List

February 2019

IT training courseware for instructor led training, classroom teaching and individual self-paced or distance learning

Microsoft Office – Office 365 now available!

Adobe Creative Cloud

ECDL

Digital skills

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About Us

Our company

Watsonia Publishing have been producing and supplying quality courseware for educational and training organisations since 1993. In this time we have gained a reputation for highly accurate, cost effective training products with excellent value and superior quality. Not only have we become the clear market leader in Australia but we have also developed an enviable reputation for innovation in product development. Our courseware is mainly used for instructor-led training and classroom teaching but is also used by individuals who require self-paced learning or distance learning material.

Our philosophy

Our business philosophy is simple and straight to the point: we want to offer you the best quality training courseware you will find anywhere. We therefore aim to continually:

- Produce high quality, technically accurate, easy to use training materials at a reasonable price.
- Offer a product that is original and inventive.
- Produce a product that constantly challenges and sets the benchmark for training material.
- Be innovative in every area of the business.
- Provide the best service achievable.
- Ensure that our product range evolves as software packages and training needs develop.

Why our courseware is different

It's all about the content. Watsonia Publishing's training manuals stand out from the rest because they are different. Our fresh approach to layout and style makes our courseware easy to read and understand. Case studies used in our courseware are based on real life experiences and the writing style is warm and friendly, inviting the reader to learn.

We are one of the few publishing companies in the world to have invested a large amount of time and effort in the development of a Rapid Courseware Development System (RCDS) which we have called the EngineRoom™. Using this system custom courseware can be created literally within minutes.

Unlike most other publishers and courseware suppliers, all of our content is written internally by Watsonia Publishing's own dedicated writing team who are all experienced trainers, each with an in-depth knowledge of what the trainer and learner both need.

Manuals

Microsoft Office 365 (2017)

Microsoft Office 365 (2017)

Order Code	Title	ISBN	RRP
INF1720	Microsoft Office 365 - For Business - Level 1	978-1-925526-13-4	£15.50
INF1721	Microsoft Office 365 - For Business - Level 2	978-1-925526-15-8	£15.50

Microsoft Skype for Business (2017)

Order Code	Title	ISBN	RRP
INF1725	Microsoft Skype For Business	978-1-925526-10-3	£12.50

Microsoft Teams (2017)

Order Code	Title	ISBN	RRP
INF1726	Microsoft Teams	978-1-925526-11-0	£12.50

Microsoft Yammer (2017)

Order Code	Title	ISBN	RRP
INF1727	Microsoft Yammer	978-1-925526-12-7	£12.50

Microsoft SharePoint Online (2017)

Order Code	Title	ISBN	RRP
INF1730	Microsoft SharePoint Online - Level 1	978-1-925526-44-8	£15.50
INF1731	Microsoft SharePoint Online - Level 2	978-1-925526-45-5	£15.50

Microsoft Office 365 (2014)

Microsoft Office 365 (2014)

Order Code	Title	ISBN	RRP
INF1420	Microsoft Office 365 - For Business	978-1-925121-33-9	£21.00
INF1421	Microsoft Office Online	978-1-925121-34-6	£15.50

Microsoft Lync 2013

Order Code	Title	ISBN	RRP
INF1422	Microsoft Lync Online	978-1-925121-35-3	£15.50

Microsoft SharePoint 2013

Order Code	Title	ISBN	RRP
INF1430	Microsoft SharePoint 2013 - For SharePoint Readers	978-1-925121-32-2	£15.50
INF1431	Microsoft SharePoint 2013 - For SharePoint Readers And Authors	978-1-925121-36-0	£22.50
INF1432	Microsoft SharePoint 2013 - For SharePoint Readers, Authors and Site Managers	978-1-925121-31-5	£29.50

Microsoft Office 2016

Microsoft Office 2016 Upgrading

Order Code	Title	ISBN	RRP
INF1600	Microsoft Office 2016 - Upgrading	978-1-925526-14-1	£21.00
INF1608	Microsoft Office 2016 - Essentials	978-1-925349-11-5	£15.50

Microsoft Access 2016

Order Code	Title	ISBN	RRP
INF1630	Microsoft Access 2016 - Level 1	978-1-925349-34-4	£15.50
INF1631	Microsoft Access 2016 - Level 2	978-1-925349-35-1	£15.50
INF1632	Microsoft Access 2016 - Level 3	978-1-925526-00-4	£15.50
INF1694	Microsoft Access 2016 - Level 1 (with Challenge Exercises)	978-1-925526-01-1	£17.50
INF1695	Microsoft Access 2016 - Level 2 (with Challenge Exercises)	978-1-925526-02-8	£17.50
INF1696	Microsoft Access 2016 - Level 3 (with Challenge Exercises)	978-1-925526-03-5	£17.50

Microsoft Excel 2016

Order Code	Title	ISBN	RRP
INF1615	Microsoft Excel 2016 - Level 1	978-1-925349-06-1	£15.50
INF1616	Microsoft Excel 2016 - Level 2	978-1-925349-07-8	£15.50
INF1617	Microsoft Excel 2016 - Level 3	978-1-925349-08-5	£15.50

INF1646	Microsoft Excel 2016 - Functions	978-1-925349-09-2	£12.50
INF1647	Microsoft Excel 2016 - Data Analysis Add-Ins	978-1-925349-10-8	£12.50
INF1655	Microsoft Excel 2016 - Level 1 (with Challenge Exercises)	978-1-925349-12-2	£17.50
INF1656	Microsoft Excel 2016 - Level 2 (with Challenge Exercises)	978-1-925349-13-9	£17.50
INF1657	Microsoft Excel 2016 - Level 3 (with Challenge Exercises)	978-1-925349-14-6	£17.50

Microsoft Excel 2016 VBA

Order Code	Title	ISBN	RRP
INF1667	Programming in VBA - Using Microsoft Excel 2016	978-1-925526-08-0	£21.00

Microsoft OneNote 2016

Order Code	Title	ISBN	RRP
INF1644	Microsoft OneNote 2016	978-1-925526-04-2	£15.50

Microsoft Outlook 2016

Order Code	Title	ISBN	RRP
INF1625	Microsoft Outlook 2016 - Level 1	978-1-925349-26-9	£15.50
INF1626	Microsoft Outlook 2016 - Level 2	978-1-925349-27-6	£15.50

Microsoft PowerPoint 2016

Order Code	Title	ISBN	RRP
INF1620	Microsoft PowerPoint 2016 - Level 1	978-1-925349-21-4	£15.50

INF1621	Microsoft PowerPoint 2016 - Level 2	978-1-925349-22-1	£15.50
INF1661	Microsoft PowerPoint 2016 - Level 1 (with Challenge Exercises)	978-1-925349-23-8	£17.50
INF1662	Microsoft PowerPoint 2016 - Level 2 (with Challenge Exercises)	978-1-925349-24-5	£17.50

Microsoft Project 2016

Order Code	Title	ISBN	RRP
INF1664	Microsoft Project 2016 - Level 1	978-1-925349-29-0	£23.50
INF1665	Microsoft Project 2016 - Level 2	978-1-925349-30-6	£23.50
INF1666	Microsoft Project 2016 - Level 3	978-1-925349-31-3	£23.50

Microsoft Publisher 2016

Order Code	Title	ISBN	RRP
INF1635	Microsoft Publisher 2016	978-1-925349-32-0	£15.50
INF1636	Microsoft Publisher 2016 (with Challenge Exercises)	978-1-925349-33-7	£17.50

Microsoft Visio 2016

Order Code	Title	ISBN	RRP
INF1638	Microsoft Visio 2016	978-1-925526-05-9	£15.50
INF1639	Microsoft Visio 2016 (with Challenge Exercises)	978-1-925526-06-6	£17.50

Microsoft Word 2016

Order Code	Title	ISBN	RRP
INF1610	Microsoft Word 2016 - Level 1	978-1-925349-15-3	£15.50

INF1611	Microsoft Word 2016 - Level 2	978-1-925349-16-0	£15.50
INF1612	Microsoft Word 2016 - Level 3	978-1-925349-17-7	£15.50
INF1650	Microsoft Word 2016 - Level 1 (with Challenge Exercises)	978-1-925349-18-4	£17.50
INF1651	Microsoft Word 2016 - Level 2 (with Challenge Exercises)	978-1-925349-19-1	£17.50
INF1652	Microsoft Word 2016 - Level 3 (with Challenge Exercises)	978-1-925349-20-7	£17.50

Microsoft Word 2016 VBA

Order Code	Title	ISBN	RRP
INF1668	Programming in VBA - Using Microsoft Word 2016	978-1-925526-07-3	£21.00

Microsoft Office 2013

Microsoft Office 2013 Upgrading

Order Code	Title	ISBN	RRP
INF1300	Microsoft Office 2013 - Upgrading	978-1-921939-77-8	£22.50
INF1308	Microsoft Office 2013 - Essentials	978-1-925349-11-5	£15.50

Microsoft Access 2013

Order Code	Title	ISBN	RRP
INF1330	Microsoft Access 2013 - Level 1	978-1-921939-62-4	£15.50
INF1331	Microsoft Access 2013 - Level 2	978-1-921939-63-1	£15.50
INF1332	Microsoft Access 2013 - Level 3	978-1-921939-64-8	£15.50
INF1333	Microsoft Access 2013 - Module 1	978-1-921939-91-4	£21.00
INF1334	Microsoft Access 2013 - Module 2	978-1-921939-92-1	£21.00
INF1394	Microsoft Access 2013 - Level 1 (with Challenge Exercises)	978-1-921939-87-7	£17.50
INF1395	Microsoft Access 2013 - Level 2 (with Challenge Exercises)	978-1-921939-88-4	£17.50
INF1396	Microsoft Access 2013 - Level 3 (with Challenge Exercises)	978-1-921939-89-1	£17.50
INF1397	Microsoft Access 2013 - Module 1 (with Challenge Exercises)	978-1-921939-93-8	£23.50
INF1398	Microsoft Access 2013 - Module 2 (with Challenge Exercises)	978-1-921939-94-5	£23.50

Microsoft Excel 2013

Order Code	Title	ISBN	RRP
INF1315	Microsoft Excel 2013 - Level 1	978-1-921939-57-0	£15.50
INF1316	Microsoft Excel 2013 - Level 2	978-1-921939-58-7	£15.50
INF1317	Microsoft Excel 2013 - Level 3	978-1-921939-59-4	£15.50
INF1318	Microsoft Excel 2013 - Module 1	978-1-921939-95-2	£21.00
INF1319	Microsoft Excel 2013 - Module 2	978-1-921939-96-9	£21.00
INF1355	Microsoft Excel 2013 - Level 1 (with Challenge Exercises)	978-1-921939-68-6	£17.50
INF1356	Microsoft Excel 2013 - Level 2 (with Challenge Exercises)	978-1-921939-69-3	£17.50
INF1357	Microsoft Excel 2013 - Level 3 (with Challenge Exercises)	978-1-921939-70-9	£17.50
INF1385	Microsoft Excel 2013 - Module 1 (with Challenge Exercises)	978-1-925121-23-0	£23.50
INF1386	Microsoft Excel 2013 - Module 2 (with Challenge Exercises)	978-1-925121-24-7	£23.50

Microsoft Excel 2013 VBA

Order Code	Title	ISBN	RRP
INF1367	Programming in VBA - Using Microsoft Excel 2013	978-1-925121-14-8	£21.00

Microsoft OneNote 2013

Order Code	Title	ISBN	RRP
INF1344	Microsoft OneNote 2013	978-1-921939-90-7	£21.00

Microsoft Outlook 2013

Order Code	Title	ISBN	RRP
INF1325	Microsoft Outlook 2013 - Level 1	978-1-921939-73-0	£15.50
INF1326	Microsoft Outlook 2013 - Level 2	978-1-921939-74-7	£15.50

Microsoft PowerPoint 2013

Order Code	Title	ISBN	RRP
INF1320	Microsoft PowerPoint 2013 - Level 1	978-1-921939-60-0	£15.50
INF1321	Microsoft PowerPoint 2013 - Level 2	978-1-921939-61-7	£15.50
INF1361	Microsoft PowerPoint 2013 - Level 1 (with Challenge Exercises)	978-1-921939-71-6	£17.50
INF1362	Microsoft PowerPoint 2013 - Level 2 (with Challenge Exercises)	978-1-921939-72-3	£17.50

Microsoft Project 2013

Order Code	Title	ISBN	RRP
INF1364	Microsoft Project 2013 - Level 1	978-1-921939-82-2	£23.00
INF1365	Microsoft Project 2013 - Level 2	978-1-921939-83-9	£23.00
INF1366	Microsoft Project 2013 - Level 3	978-1-921939-84-6	£23.00
INF1370	Microsoft Project 2013 - Module 1	978-1-921939-85-3	£31.00

INF1371	Microsoft Project 2013 - Module 2	978-1-921939-86-0	£31.00
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Microsoft Publisher 2013

Order Code	Title	ISBN	RRP
INF1335	Microsoft Publisher 2013	978-1-925121-21-6	£21.00
INF1336	Microsoft Publisher 2013 (with Challenge Exercises)	978-1-925179-70-5	£23.50

Microsoft Visio 2013

Order Code	Title	ISBN	RRP
INF1338	Microsoft Visio 2013	978-1-921939-79-2	£21.00
INF1339	Microsoft Visio 2013 (with Challenge Exercises)	978-1-921939-80-8	£23.50

Microsoft Word 2013

Order Code	Title	ISBN	RRP
INF1310	Microsoft Word 2013 - Level 1	978-1-921939-53-2	£15.50
INF1311	Microsoft Word 2013 - Level 2	978-1-921939-55-6	£15.50
INF1312	Microsoft Word 2013 - Level 3	978-1-921939-56-3	£15.50
INF1313	Microsoft Word 2013 - Module 1	978-1-921939-97-6	£21.00
INF1314	Microsoft Word 2013 - Module 2	978-1-921939-98-3	£21.00
INF1350	Microsoft Word 2013 - Level 1 (with Challenge Exercises)	978-1-921939-65-5	£17.50
INF1351	Microsoft Word 2013 - Level 2 (with Challenge Exercises)	978-1-921939-66-2	£17.50

INF1352	Microsoft Word 2013 - Level 3 (with Challenge Exercises)	978-1-921939-67-9	£17.50
INF1387	Microsoft Word 2013 - Module 1 (with Challenge Exercises)	978-1-925121-19-3	£23.50
INF1388	Microsoft Word 2013 - Module 2 (with Challenge Exercises)	978-1-921939-98-3	£23.50

Microsoft Word 2013 VBA

Order Code	Title	ISBN	RRP
INF1368	Programming In VBA - Using Microsoft Word 2013	978-1-925121-15-5	£21.00

Microsoft Office 2010

Microsoft Office 2010 Upgrading

Order Code	Title	ISBN	RRP
INF1000	Microsoft Office 2010 - Upgrading	978-1-921721-71-7	£25.50
INF1002	Upgrading to Microsoft Office 2010 - Core Changes	978-1-921721-72-4	£17.00
INF1004	Upgrading to Microsoft Office 2010 - The Applications	978-1-921721-73-1	£21.00
INF1006	Upgrading to Microsoft Office 2010 - Essentials	978-1-921721-74-8	£21.00
INF1008	Microsoft Office 2010 - Essentials	978-1-921939-20-4	£17.00

Microsoft Access 2010

Order Code	Title	ISBN	RRP
INF1030	Microsoft Access 2010 - Level 1	978-1-921721-58-8	£14.50
INF1031	Microsoft Access 2010 - Level 2	978-1-921721-59-5	£14.50
INF1032	Microsoft Access 2010 - Level 3	978-1-921721-60-1	£14.50
INF1033	Microsoft Access 2010 - Module 1	978-1-921939-28-0	£20.00
INF1034	Microsoft Access 2010 - Module 2	978-1-921939-29-7	£20.00

Microsoft Excel 2010

Order Code	Title	ISBN	RRP
INF1015	Microsoft Excel 2010 - Level 1	978-1-921721-49-6	£14.50
INF1016	Microsoft Excel 2010 - Level 2	978-1-921721-50-2	£14.50

INF1017	Microsoft Excel 2010 - Level 3	978-1-921721-51-9	£14.50
INF1018	Microsoft Excel 2010 - Module 1	978-1-921939-18-1	£20.00
INF1019	Microsoft Excel 2010 - Module 2	978-1-921939-19-8	£20.00
INF1055	Microsoft Excel 2010 - Level 1 (with Challenge Exercises)	978-1-921721-92-2	£16.50
INF1056	Microsoft Excel 2010 - Level 2 (with Challenge Exercises)	978-1-921721-93-9	£16.50
INF1057	Microsoft Excel 2010 - Level 3 (with Challenge Exercises)	978-1-921721-94-6	£16.50
INF1087	Microsoft Excel 2010 - Module 1 (with Challenge Exercises)	978-1-921939-25-9	£22.50
INF1088	Microsoft Excel 2010 - Module 2 (with Challenge Exercises)	978-1-921939-26-6	£22.50

Microsoft Excel 2010 VBA

Order Code	Title	ISBN	RRP
INF1067	Programming in VBA - Using Microsoft Excel 2010	978-1-921939-00-6	£20.00

Microsoft OneNote 2010

Order Code	Title	ISBN	RRP
INF1140	Microsoft OneNote 2010	978-1-921939-17-4	£21.00

Microsoft Outlook 2010

Order Code	Title	ISBN	RRP
INF1025	Microsoft Outlook 2010 - Level 1	978-1-921721-55-7	£14.50

INF1026	Microsoft Outlook 2010 - Level 2	978-1-921721-56-4	£14.50
INF1027	Microsoft Outlook 2010 - All In A Book	978-1-921721-57-1	£28.00
INF1028	Microsoft Outlook 2010 - Module 1	978-1-921939-41-9	£21.00

Microsoft PowerPoint 2010

Order Code	Title	ISBN	RRP
INF1020	Microsoft PowerPoint 2010 - Level 1	978-1-921721-52-6	£14.50
INF1021	Microsoft PowerPoint 2010 - Level 2	978-1-921721-53-3	£14.50
INF1023	Microsoft PowerPoint 2010 - Module 1	978-1-921939-45-7	£20.00
INF1061	Microsoft PowerPoint 2010 - Level 1 (with Challenge Exercises)	978-1-921721-98-4	£16.50
INF1062	Microsoft PowerPoint 2010 - Level 2 (with Challenge Exercises)	978-1-921721-99-1	£16.50
INF1063	Microsoft PowerPoint 2010 - Module 1 (with Challenge Exercises)	978-1-921939-76-1	£22.50

Microsoft Project 2010

Order Code	Title	ISBN	RRP
INF1064	Microsoft Project 2010 - Level 1	978-1-921342-07-3	£20.00
INF1065	Microsoft Project 2010 - Level 2	978-1-921342-03-5	£20.00
INF1066	Microsoft Project 2010 - Level 3	978-1-921340-20-8	£20.00
INF1070	Microsoft Project 2010 - Module 1	978-1-921939-03-7	£28.50

INF1071	Microsoft Project 2010 - Module 2	978-1-921939-04-4	£28.50
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Microsoft Publisher 2010

Order Code	Title	ISBN	RRP
INF1035	Microsoft Publisher 2010 - Module 1	978-1-921721-61-8	£20.00

Microsoft SharePoint 2010

Order Code	Title	ISBN	RRP
INF1090	Microsoft SharePoint 2010 - Module 1	978-1-921939-27-3	£25.50

Microsoft Visio 2010

Order Code	Title	ISBN	RRP
INF1038	Microsoft Visio 2010 - Module 1	978-1-921721-76-2	£20.00
INF1039	Microsoft Visio 2010 - Module 1 (with Challenge Exercises)	978-1-921939-44-0	£22.50

Microsoft Word 2010

Order Code	Title	ISBN	RRP
INF1010	Microsoft Word 2010 - Level 1	978-1-921721-46-5	£14.50
INF1011	Microsoft Word 2010 - Level 2	978-1-921721-47-2	£14.50
INF1012	Microsoft Word 2010 - Level 3	978-1-921721-48-9	£14.50
INF1013	Microsoft Word 2010 - Module 1	978-1-921939-21-1	£20.00
INF1014	Microsoft Word 2010 - Module 2	978-1-921939-22-8	£20.00
INF1050	Microsoft Word 2010 - Level 1 (with Challenge Exercises)	978-1-921721-09-0	£16.50

INF1051	Microsoft Word 2010 - Level 2 (with Challenge Exercises)	978-1-921721-10-6	£16.50
INF1052	Microsoft Word 2010 - Level 3 (with Challenge Exercises)	978-1-921721-11-3	£16.50
INF1085	Microsoft Word 2010 - Module 1 (with Challenge Exercises)	978-1-921939-23-5	£22.50
INF1086	Microsoft Word 2010 - Module 2 (with Challenge Exercises)	978-1-921939-24-2	£22.50

Microsoft Word 2010 VBA

Order Code	Title	ISBN	RRP
INF1068	Programming in VBA - Using Microsoft Word 2010	978-1-921939-01-3	£20.00

Microsoft Windows

Microsoft Windows 10

Order Code	Title	ISBN	RRP
INF1440	Microsoft Windows 10	978-1-925349-05-4	£21.00
INF1680	Introduction to Personal Computers - Using Windows 10 and Microsoft Office 2016	978-1-925349-25-2	£21.00

Microsoft Windows 8

Order Code	Title	ISBN	RRP
INF1280	Microsoft Windows 8	978-1-921939-52-5	£23.50
INF1281	Microsoft Windows 8.1	978-1-925121-18-6	£23.50
INF1380	Introduction to Personal Computers - Using Windows 8.1 and Microsoft Office 2013	978-1-925121-22-3	£20.00

Microsoft Windows 7

Order Code	Title	ISBN	RRP
INF1080	Introduction to Personal Computers - Using Windows 7 and Microsoft Office 2010	978-1-921939-07-5	£19.00
INF760	Microsoft Windows 7 - Module 1	978-1-921721-32-8	£20.00

Microsoft Edge

Order Code	Title	ISBN	RRP
INF1450	Microsoft Edge	978-1-925349-28-3	£15.50

Adobe Creative Cloud (2018)

Adobe Acrobat DC (2018)

Order Code	Title	ISBN	RRP
INF1788	Adobe Acrobat DC (2018)	978-1-925873-04-7	£15.50

Adobe Dreamweaver CC (2018)

Order Code	Title	ISBN	RRP
INF1782	Adobe Dreamweaver CC - Level 1	978-1-925526-48-6	£15.50
INF1783	Adobe Dreamweaver CC - Level 2	978-1-925526-49-3	£15.50

Adobe Illustrator CC (2018)

Order Code	Title	ISBN	RRP
INF1786	Adobe Illustrator CC - Level 1	978-1-925873-02-3	£15.50
INF1787	Adobe Illustrator CC - Level 2	978-1-925873-03-0	£15.50

Adobe InDesign CC (2018)

Order Code	Title	ISBN	RRP
INF1784	Adobe InDesign CC - Level 1	978-1-925873-00-9	£15.50
INF1785	Adobe InDesign CC - Level 2	978-1-925873-01-6	£15.50

Adobe Photoshop CC (2018)

Order Code	Title	ISBN	RRP
INF1780	Adobe Photoshop CC - Level 1	978-1-925526-46-2	£15.50
INF1781	Adobe Photoshop CC - Level 2	978-1-925526-47-9	£15.50

Adobe Creative Cloud

Adobe Acrobat DC

Order Code	Title	ISBN	RRP
INF554	Adobe Acrobat DC	978-1-925298-98-7	£19.50

Adobe Dreamweaver CC

Order Code	Title	ISBN	RRP
INF550	Adobe Dreamweaver CC - Level 1	978-1-925298-15-4	£15.50
INF551	Adobe Dreamweaver CC - Level 2	978-1-925298-16-1	£15.50

Adobe Illustrator CC

Order Code	Title	ISBN	RRP
INF552	Adobe Illustrator CC - Level 1	978-1-925298-17-8	£15.50
INF553	Adobe Illustrator CC - Level 2	978-1-925298-18-5	£15.50

Adobe InDesign CC

Order Code	Title	ISBN	RRP
INF548	Adobe InDesign CC - Level 1	978-1-925298-12-3	£15.50
INF549	Adobe InDesign CC - Level 2	978-1-925298-13-0	£15.50

Adobe Photoshop CC

Order Code	Title	ISBN	RRP
INF546	Adobe Photoshop CC - Level 1	978-1-925298-10-9	£15.50
INF547	Adobe Photoshop CC - Level 2	978-1-925298-11-6	£15.50

Adobe Creative Suite 6

Order Code	Title	ISBN	RRP
INF538	Adobe Photoshop CS6	978-1-921939-50-1	£20.00
INF539	Adobe InDesign CS6	978-1-921939-54-9	£20.00
INF540	Adobe Dreamweaver CS6	978-1-921939-75-4	£20.00
INF541	Adobe Acrobat XI	978-1-921939-81-5	£19.00
INF544	Adobe Illustrator CS6	978-1-921939-78-5	£21.00

Digital Skills

Digital Skills - Office 2016

Order Code	Title	ISBN	RRP
INF980	Operate a Personal Computer - Microsoft Windows 10	978-1-925873-08-5	£17.50
INF981	Use Digital Devices	978-1-925873-09-2	£11.50
INF982	Use Digital Literacy Skills to Access the Internet - Microsoft Edge	978-1-925873-10-8	£17.50
INF983	Operate Word Processing Applications - Microsoft Word 2016	978-1-925873-11-5	£17.50
INF984	Operate Spreadsheet Applications - Microsoft Excel 2016	978-1-925873-12-2	£17.50
INF985	Operate Presentation Packages - Microsoft PowerPoint 2016	978-1-925873-13-9	£17.50
INF986	Use Personal Productivity Tools - Microsoft Outlook 2016	978-1-925873-14-6	£17.50
INF987	Operate Database Applications - Microsoft Access 2016	978-1-925873-15-3	£17.50

Digital Skills - Office 2013

Order Code	Title	ISBN	RRP
INF880	Operate a Personal Computer - Microsoft Windows 8.1	978-1-925298-19-2	£17.50
INF881	Use Digital Devices	978-1-925298-20-8	£11.50
INF882	Use Digital Literacy Skills to Access the Internet - Internet Explorer 11	978-1-925298-21-5	£17.50

INF883	Operate Word Processing Applications - Microsoft Word 2013	978-1-925298-22-2	£17.50
INF884	Operate Spreadsheet Applications - Microsoft Excel 2013	978-1-925298-23-9	£17.50
INF885	Operate Presentation Packages - Microsoft PowerPoint 2013	978-1-925298-24-6	£17.50
INF886	Use Personal Productivity Tools - Microsoft Outlook 2013	978-1-925298-25-3	£17.50
INF887	Operate Database Applications - Microsoft Access 2013	978-1-925298-26-0	£17.50
INF888	Work and Communicate Effectively in an IT Environment	978-1-925298-27-7	£0.00

ECDL

Order Code	Title	ISBN	RRP
ECDL1v50	ECDL 5.0 Module 1 - Security For IT Users		£13.00
ECDL2v50	ECDL 5.0 Module 2 - IT User Fundamentals		£18.50
ECDL3v50-07	ECDL 5.0 Module 3 - Word Processing (Microsoft Word 2007)		£18.50
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